



# Schools Guide to Disability Provisions

*Please ensure that the persons in your school/college responsible for Disability Provisions receive a copy of this information*

The CSSA Trial HSC Examination Division can provide some Disability Provisions for students who are visually impaired. This provision is available to all schools ordering our papers without additional charge. Applications for Disability Provisions papers for visually impaired students must be received by the Exams Division on or before **Friday 6 April 2018**.

Please note there are several changes to production of these papers since 2014. Please read the information carefully and ensure that the correct information is provided to us for applications to be successful. Applications must be submitted by the due date. This allows time for the application to be processed and for the production of examination papers. Please understand that late orders may not be accepted.

***NOTE:** From the 2014 Higher School Certificate examinations, NESA will provide greater flexibility for students with scotopic sensitivity (also known as Irlen syndrome). Scotopic sensitivity is said to be a form of light sensitivity that can cause reading difficulty, particularly from white paper. Diagnosticians of scotopic sensitivity determine a precise colour that is recommended for a particular student. According to the website [irlen.com](http://irlen.com) "the cornerstone of the Irlen Method is its precision-tinted coloured overlays and glasses". From the 2014 HSC exams, students with scotopic sensitivity will be permitted to use a coloured overlay (similar to an overhead transparency) or to wear coloured lenses. Coloured paper will no longer be approved or permitted.*

Therefore, the CSSA Exams Division will no longer provide coloured paper for students with scotopic sensitivity as it is no longer approved or permitted by NESA.

## TYPE OF DISABILITY PROVISIONS PROVIDED BY THE CSSA EXAMS DIVISION

- Font size and Font type. The CSSA will provide visually impaired papers in the following :
  - Font Verdana. This is the most common font used for visually impaired students
  - Font size –we will provide papers in the following font size-18, 24 or 36
- Exam Format ie: Booklet Format, Double–sided or Single-sided, Double Spacing

The CSSA Exams Division ABLE TO provide schools with Braille papers. Schools need to understand that some diagrams and mathematical formula may not be able to be increased in size.

**Any requests that differ from these offerings must be approved by the Head-CSSA Exams Division**

## HOW TO APPLY

Please send an email the Head of the CSSA Exams Division at [trial.exams@cssa.catholic.edu.au](mailto:trial.exams@cssa.catholic.edu.au)

You will receive an application form to complete. Please ensure that forms are filled out correctly otherwise we make not be able to fulfil your requirements.

Should you require any further information, please don't hesitate to contact the Exams Division on 9486 3555.